

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on January 19, 2016, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                Mr. Robert Projansky, President  
                             Mrs. Valerie Buccino, Vice President  
                             Mrs. Jann Skelton  
                             Mrs. Mary Mokris  
                             Mrs. Mindy Opper

Absent:                None

Also Present:        Dr. Linda Freda, Superintendent  
                             Mr. Michael Halik, Business Administrator / Board Secretary  
                             Mr. Eric Thomasevich, Auditor with Lerch, Vinci & Higgins, LLC

Mr. Thomasevich presented the school district's completed audit for the school year ending June 2015.

**BOARD PRESIDENT'S REPORT**

Mr. Projansky congratulated Mrs. Wozniak on the birth of her son Kayden. He also congratulated Allison Mead and Christina Moawad on earning their Masters Degrees and Dawn Laurenzano who earned her certification as an IMSLEC approved Dyslexia Instructor.

As it is School Board Recognition Month, Mr. Projansky thanked everyone for their efforts. He reported the New Jersey Commission evaluating testing has been looking over PARCC results and is suggesting to keep PARCC and examine the tests beyond state mandates. Also, he mentioned Common CORE is being reviewed by the Department of Education.

SUPERINTENDENT'S REPORT

Dr. Freda congratulated the staff on their accomplishments and thanked the Board for their hard work.

PUBLIC RECOGNITION

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve the 2016-2017 school calendar.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes	5	No:	0

**G2. RESOLVED** that the Board of Education approve payment to **St. Barnabas Hospital** in the amount of \$700.00 for a central auditory processing assessment for **student #8004110**.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes	5	No:	0

**G3. RESOLVED** that the Board of Education rescind resolution **G1** from the November 10, 2015 approved minutes.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes	5	No:	0

**G4. RESOLVED** that the Board of Education approve payment to **Dr. Sy-Te** in the amount of \$675.00 for a neurological assessment for **student #8004139**.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes	5	No:	0

**G5. RESOLVED** that the Board of Education approve the change in preschool tuition from \$3,500 to \$3,600 for the 2016-2017 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes	5	No:	0

**BUSINESS RESOLUTIONS**

- B1. RESOLVED** that the Board of Education approve the **Reorganization and Confidential Minutes of January 5, 2016.**

Moved:	Mrs. Oppen	Seconded:	Mrs. Skelton
Yes	5	No:	0

- B2. RESOLVED** that the Board of Education approve the **January 15, 2016 payroll** in the amount of \$334,737.32.

Moved:	Mrs. Oppen	Seconded:	Mrs. Skelton
Yes	5	No:	0

- B3. RESOLVED** that the Board of Education approve the **January 7, 2016 Hand Check Register** in the amount of \$25.00.

Moved:	Mrs. Oppen	Seconded:	Mrs. Skelton
Yes	5	No:	0

- B4. RESOLVED** that the Board of Education approve the **January 7, 2016 Hand Check Register** in the amount of \$187,543.73.

Moved:	Mrs. Oppen	Seconded:	Mrs. Skelton
Yes	5	No:	0

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2015.

Moved:	Mrs. Oppen	Seconded:	Mrs. Skelton
Yes	5	No:	0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2015, no budgetary line item account

has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Oppen                      Seconded: Mrs. Skelton

Yes                      5                      No:                      0

**B7. RESOLVED** that the Board of Education approve the **January 19, 2016 Bills and Claims** in the amount of \$206,241.51.

Moved: Mrs. Oppen                      Seconded: Mrs. Skelton

Yes                      5                      No:                      0

**B8. RESOLVED** that the Board of Education approve the attached Title I Tutoring expenditures for the month of December 2015.

Moved: Mrs. Oppen                      Seconded: Mrs. Skelton

Yes                      5                      No:                      0

**B9. WHEREAS**, Arista Builders and Designers, Inc. was awarded the bid for the Gould School Partial Roof Replacement; and

**WHEREAS**, Arista Builders and Designers, Inc. has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #001

To credit the contract for the unused Allowance Number 1.

Total Amount (\$10,000.00)

The Total Contract value will be changed; Total Contract sum \$97,000.00

**AND WHEREAS**, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

**NOW THEREFORE BE IT RESOLVED** that the Board approves this change order and the contract amount is revised to reflect this change.

Moved: Mrs. Oppen                      Seconded: Mrs. Skelton  
 Yes                      5                      No:                      0

**B10. RESOLVED** that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2015.

Moved: Mrs. Oppen                      Seconded: Mrs. Skelton  
 Yes                      5                      No:                      0

Mr. Projansky and Mrs. Skelton thanked the administration for the good audit and for managing the district's surplus in such a manner it is not relied upon in the future.

### **PERSONNEL RESOLUTIONS**

**P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Garland, D.	1/14, 3/11	Conquer Math	\$270.00	
Icker, A.	3/3/16	Autism across Spectrum	\$189.99	
Kornreich, M.	3/14/16	Exec Functions/ADHD	\$99.99	
MacDonald, L.	3/3/16	Deaf/Blindness strategies	\$30.00	
Nikow, L.	1/14, 3/11	Conquer Math	\$270.00	
Schlachter, M.	3/8/16	Google Docs	\$45.00	
Sibilia, L.	3/3/16	Deaf/Blindness strategies	\$30.00	

Silva, T.	3/14/16	Exec Functions/ ADHD	\$99.00	
Veniero, S.	3/3/16	Autism across Spectrum	\$189.00	

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P2. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2016, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Marissa Monticciolo	BA	BA +15
Allison Mead	BA 30	MA
Christina Moawad	BA 30	MA
Dawn Laurenzano	MA 15	MA 30

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P3. RESOLVED** that the Board of Education approve **Leigh Kessler** as a substitute teacher for the remainder of the 2015-2016 school year.

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P4. RESOLVED** that the Board of Education approve Family Medical Leave for **Stefanie Wozniak** effective February 3, 2016 to May 6, 2016.

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P5. RESOLVED** that the Board of Education approve Child Rearing Leave for **Stefanie Wozniak** effective May 9, 2016 to May 31, 2016.

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P6. RESOLVED** that the Board of Education approve **Melinda Wanklin**, Caldwell University student, as a student teacher effective January 26, 2016 to May 10, 2016.

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

- P7. RESOLVED** that the Board of Education approve the following teacher contracts effective February 1, 2016 to June 30, 2016:

<b>Marissa Monticciolo</b>	<b>\$48,663.00 BA 15 Step 2</b>
<b>Allison Mead</b>	<b>\$68,386.00 MA Step 12</b>
<b>Christina Moawad</b>	<b>\$51,904.00 MA Step 3</b>
<b>Dawn Laurenzano</b>	<b>\$57,895.00 MA 30 Step 6</b>

Moved: Mrs. Oppen                      Seconded: Mrs. Mokris

Yes                      5                      No:                      0

### **OLD BUSINESS**

The Transportation Committee had their meeting wherein they've decided on three (3) choices regarding transportation: 1) continue status quo; 2) eliminate curtesy busing; or, 3) go to subscription busing. They will present their recommendations to the Board in February.

### **NEW BUSINESS**

The Buildings and Grounds Committee met to discuss the use of door monitors during basketball games, advanced notice of any schedule changes, and rental rates for facility use.

The Tiny Treasurer's before school program will not be offered on days calling for a "delay" in school start time.

Mrs. Skelton stated that since 68-75% of parents/guardians are opening the North Caldwell Board of Education for school "Blasts" via cell phone. Therefore, the platform will be revised so it is mobile friendly.

Mr. Projansky mentioned that at a future Board meeting, the Board will discuss the current policy regarding the notices that are approved for distribution.

As there was no further business to discuss, the Board adjourned at 8:47 p.m.

Moved:	Mrs. Buccino	Seconded:	Mrs. Mokris
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Yes:	5	No:	0
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Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary